## **UG MEDICAL AND DENTAL COUNSELLING 2024**

URL: https://wbmcc.nic.in/

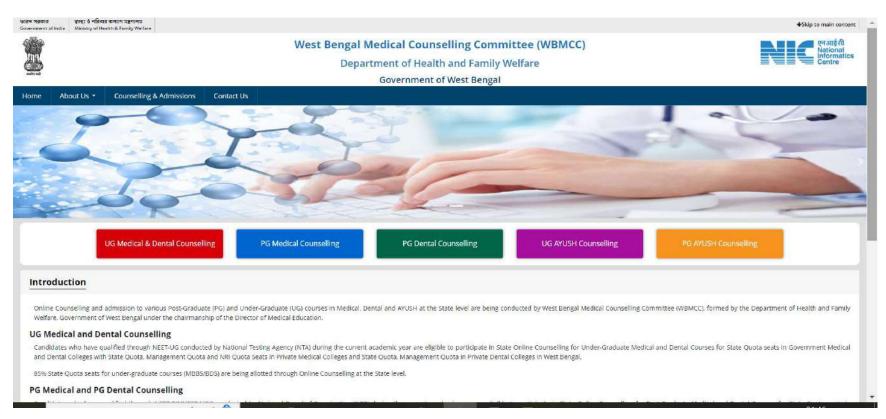
## User Manual for Candidate's Seat Choice Filling

Department of Health & Family Welfare, GoWB Swasthya Bhavan, GN-29, Sector-V, Salt Lake, Kolkata-700091

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# Seat Choice Exercise for NEET-UG 2024 qualified candidates willing to participate in WB State Quota, Private Management Quota and NRI Quota Counselling 2024 (purely indicative)

The NEET-UG 2024 qualified candidates who are already registered, paid the Counselling fee and are successfully verified & allowed to participate in WB State Quota, Private Management Quota, NRI Quota Counselling 2024 can exercise their Choices of Seat and Institution in the Counselling process. Candidates have to select 'UG Medical & Dental Counselling' button in WBMCC website <a href="https://wbmcc.nic.in/">https://wbmcc.nic.in/</a> to move to UG Medical and Dental Counselling page:

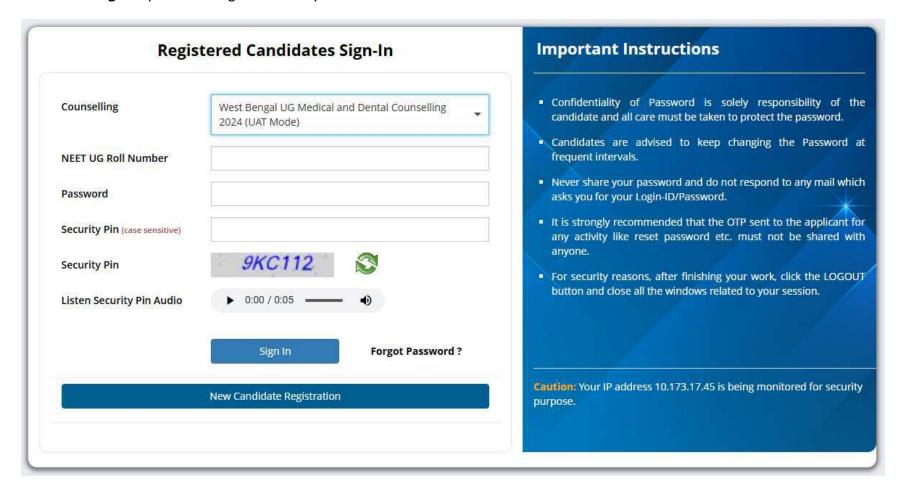


#### Click on 'Candidate Registration and Login' link.





Candidate will enter his/her NEET-UG 2024 Roll No., password and the security pin as displayed on the screen in the 'Registered Candidates Sign in' panel and login into the system:

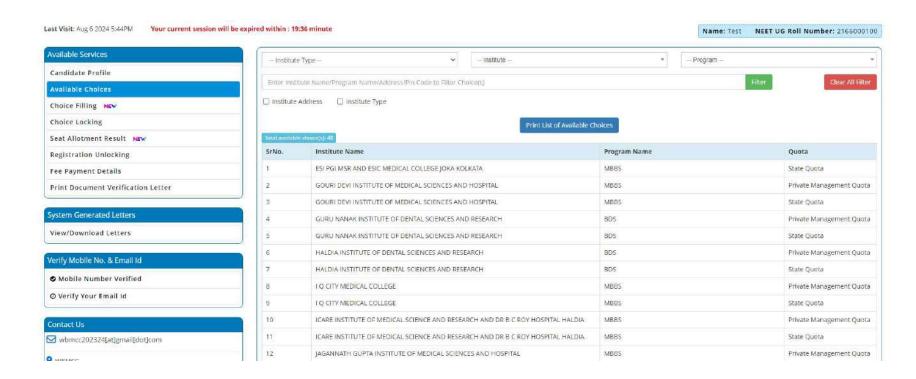


Candidate's personal dashboard will appear. The total number of available choices as per the eligibility of the candidate will be shown.



The left hand menu will display the links for 'Available Choices', 'Choice Filling' and 'Choice Locking'. Only successfully verified and accepted candidates are allowed to fill-in seat choices. Candidate may fill up the seat choices as per his/her preference, edit the seat choices and finally lock the choice list.

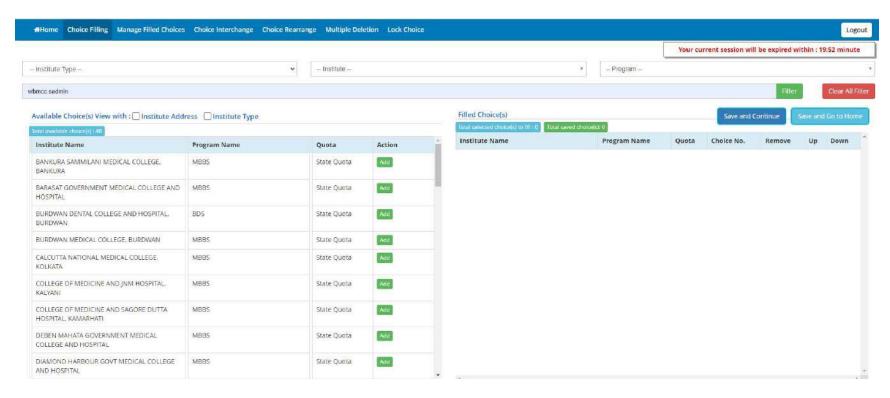
'Available Choices' link will display the available seat choices for institute and branch as per candidate's eligibility.



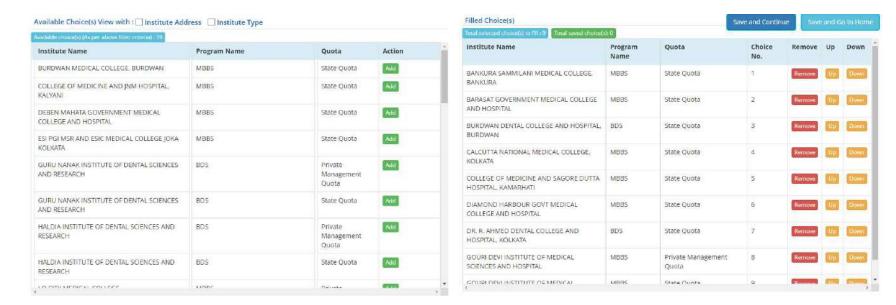
Click on 'Choice Filling' link. Candidate is required to enter the password to start choice filling:



The available choices will be shows on the left panel. The candidate is allowed to select any number of choices from the available list of choices as per his/her eligibility (State Quota, Private Management, NRI etc). Keep adding your choices by clicking 'Add' button against the Institution name as per your preference.



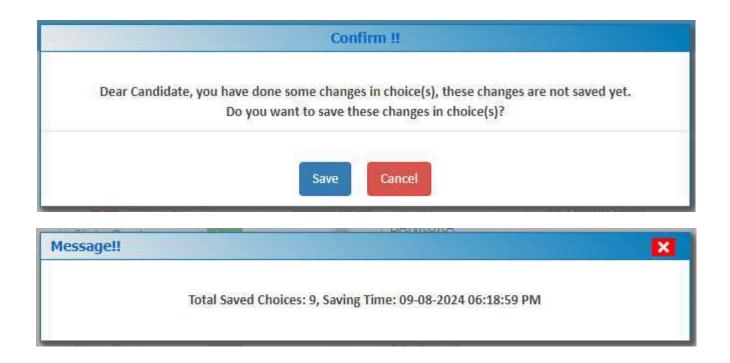
The selected choices will move to the right panel named 'Filled Choice(s)'. Please select your option and priority for choices carefully, as once allotted the candidate has to accept and admit in the allotted seat.



Click on 'Save and Continue' to save the added choices and continue to add more. Click on 'Save and Go to Home' when done.



Click 'OK' to save the filled choices.

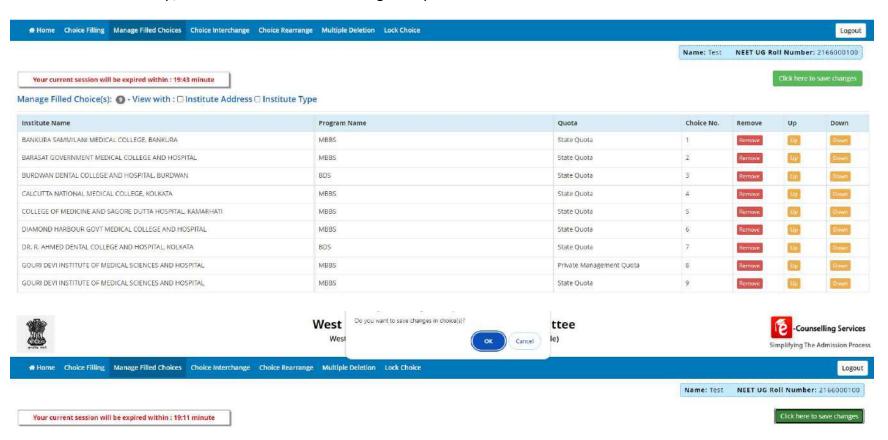


After selecting the choices, the candidate can arrange/alter them as per his/her requirement. Use the links 'Manage Filled Choices', 'Choice Interchange', 'Choice Rearrange', 'Multiple Deletion' to arrange, move and delete the choices. Editing the filled-in choices is allowed as long as the Choice list is not locked.

## Once Choices are locked no more changes are allowed.

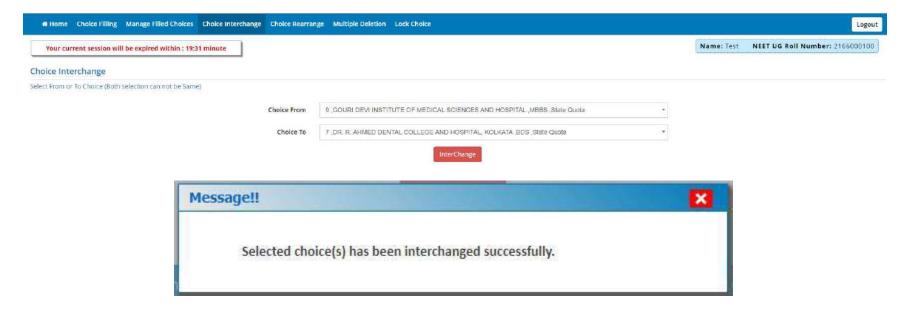
#### **Manage Filled Choices:**

Choices can be moved up, moved down or removed using this option.



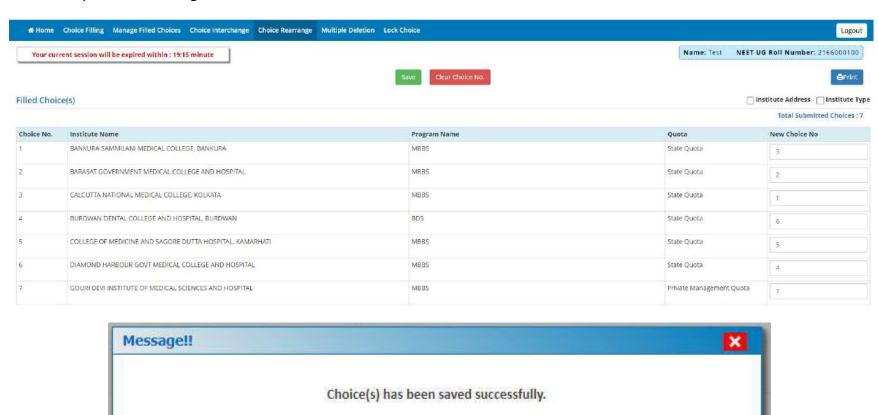
#### **Choice Interchange:**

Selected choices can be interchanged to change the candidate's priority:



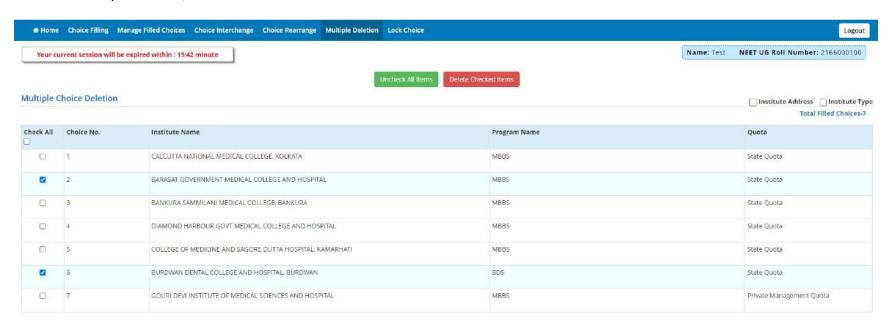
#### **Choice Rearrange:**

Choices may also be rearranged.



#### **Multiple Deletion:**

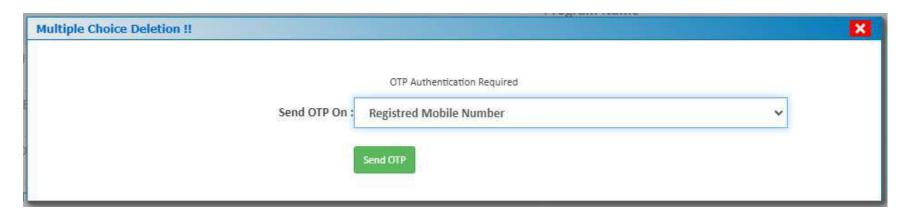
To delete multiple choices, select the choices and click 'Delete Checked Item'.



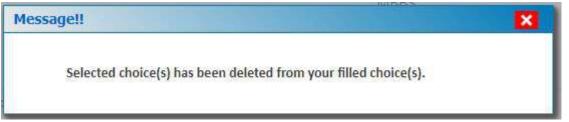


When you attempt to delete multiple choices, the system will ask you to enter the password again:



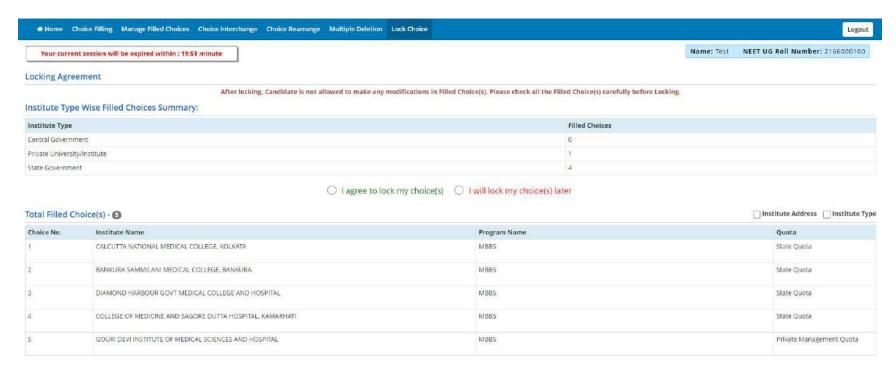






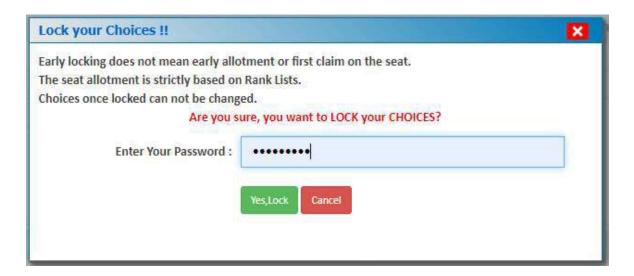
#### **Lock Choices:**

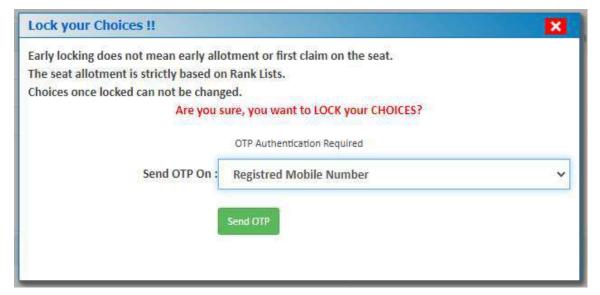
For locking the final seat choices, click on 'Lock Choice' from the menu. Following screen appears:

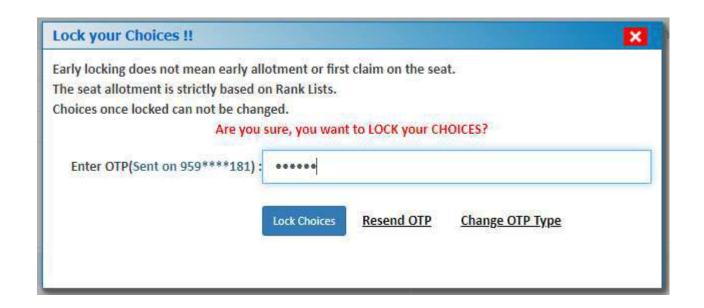


Candidate has to select 'I agree to lock my choice(s)' and enter his/her password to lock the selected choices.

#### Once locked, the choices cannot be altered anymore.

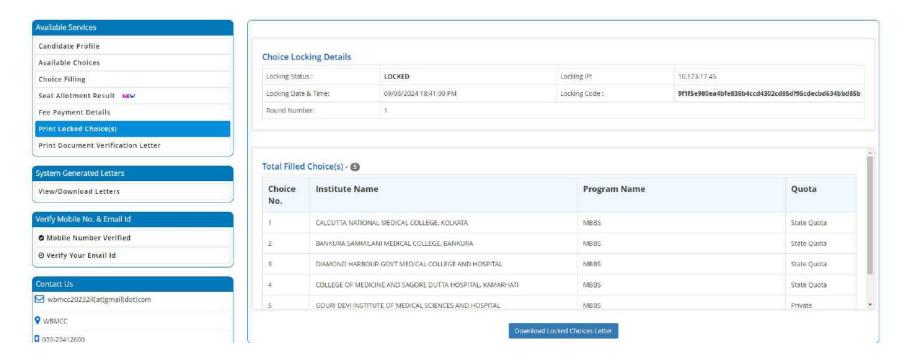




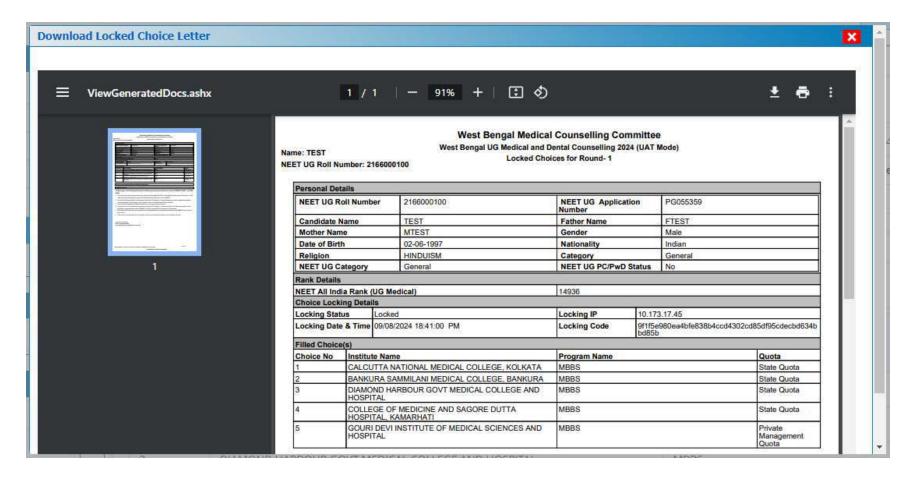




Candidate may download and print the locked choices.



#### **Download Locked Choices Letter:**



#### West Bengal Medical Counselling Committee West Bengal UG Medical and Dental Counselling 2024 (UAT Mode) Locked Choices for Round-1

NEET UG Roll Number: 2166000100

Name: TEST

Personal De	tails					.00	
NEET UG Roll Number		per 2166000100		NEET UG Application Number		PG055359	
Candidate Name		TEST		Father Name		FTEST	
Mother Name		MTEST		Gender		Male	
Date of Birth		02-06-1997		Nationality		Indian	
Religion		HINDUISM		Category		General	
NEET UG Category		General		NEET UG PC/PwD Status		No	
Rank Details	5			.01			
NEET All India Rank (UG Medical)			14936				
Choice Lock	cing Deta	ils					
Locking Status Lock		Locked		Locking IP	10.173	3.17.45	
Locking Date & Time 09/08		09/08/2024 18:41:00 PM		Locking Code 9f1f5e bd85b		980ea4bfe838b4ccd43	02cd85df95cdecbd63
Filled Choice	e(s)			77			
Choice No	Institu	te Name	Program Name			Quota	
1	CALC	CALCUTTA NATIONAL MEDICAL COLLEGE, KOLKATA		MBBS			State Quota
2	BANKI	BANKURA SAMMILANI MEDICAL COLLEGE, BANKURA		MBBS			State Quota
3	DIAMOND HARBOUR GOVT MEDICAL COLLEGE AND HOSPITAL			MBBS			State Quota
4		GE OF MEDICINE AND SAGORE DUITAL, KAMARHATI	MBBS			State Quota	
5	GOUR	I DEVI INSTITUTE OF MEDICAL SCIE ITAL	MBBS			Private Management Quota	

\*\* marks choices made invalid during document verifications.

#### Candidate's Consent

I hereby agree to the following terms and conditions governing the admission process of WBMCC (NEET - UG 2024-

- 1. I have gone through and understood the contents of Information Brochure and eligibility criteria prescribed therein. I shall abide by rules and admission process of Seat Allotment as specified by the WBMCC.
- 2. I know that during verification of documents at the time of reporting, if any discrepancy is found in original documents, including category, sub-category, date of birth etc. then my allotted seat will be cancelled.
- 3. I know that the personal information provided by me is genuine and authentic.
- 4. I declare that I will not disclose or share the password with anybody. I understand that I am solely responsible for safe guarding my password and neither WBMCC nor NIC is responsible for misuse of my password.
- 5. I am aware of the fee, bond etc conditions of the Institution that I am interested in and know that WBMCC has no role to play in that.
- 6. I have read and understood the Counselling Scheme and Information Bulletin and will abide with them.

Signature of Canddate Name of Canddate: TEST

Locking Date & Time: 09/08/2024 18:41:00 PM

#### Note:

- 1. This manual is <u>purely indicative</u> and only certain flows are shown for the convenience of the candidates. For details of eligibility criteria, cut-off percentile, cut-off dates and other Counselling conditions the candidate is advised to refer to the Counselling Notice uploaded at https://wbmcc.nic.in/.
- 2. The data and personal information like Roll. No., Name, Date of Birth etc. used in this manual are purely imaginary and used only as sample data to demonstrate the steps to be followed for candidate's seat choice exercise in the UG Medical and Dental Counselling. Any resemblance of the personal data used in the indicative forms with any person alive or dead is purely unintentional and need to be ignored.