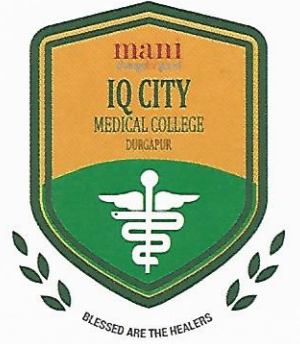


**IQ City Medical College**

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Phone: 0343-2608500

[www.iqcitymedicalcollege.in](http://www.iqcitymedicalcollege.in)



Ref No: IQMC/05/Principal Office/23/11

Date: 25.03.2023

**CIRCULAR**  
**ATTENDANCE OF STAFF**

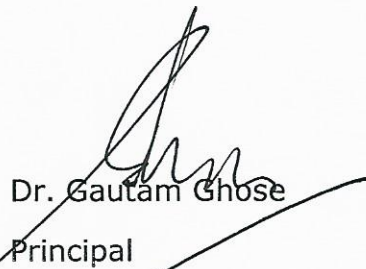
All Faculty and SRs/Tutors MUST ensure daily biometric attendance on AEBAS twice a day, without fail.

All employees of IQ City Medical College & Hospital must be present in campus till further orders. No leave of any type/absence due to any reason will be permitted.


Staff on existing leave will be recalled to rejoin immediately by HOD of Concerned Department.

This Circular is valid till further instructions.

This Circular is issued as per the directive of the Management of IQ City Foundation.

  
Dr. Gautam Ghose  
Principal

Principal  
IQ City Medical College & Hospital  
IQ City Road, Sovapur, Jemua  
Durgapur-713206, India

  
Dr. G D Maiti  
Prof (Dr) G D Maiti  
MEDICAL SUPERINTENDENT & PROFESSOR (OBS & GYN.)  
IQ CITY MEDICAL COLLEGE & HOSPITAL  
SOVAPUR, BIJRA ROAD, JEMUA  
DURGAPUR-713206 WEST BENGAL

  
Ms. Suparna Sengupta  
CEO

**Ms. Suparna Sengupta**  
**Chief Executive Officer (Hospital Operations)**  
**IQ CITY MEDICAL COLLEGE HOSPITAL**  
**SOVAPUR, BIJRA ROAD, JEMUA**  
**DURGAPUR-713206, WEST BENGAL**

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