

Memo No.HFW-23099/447/2022/M/ 2352

Dated: 21.09.2022

Notice cum Information Bulletin

Regarding Counseling for West Bengal PG Medical/Dental/DNB (Post MBBS Degree/Diploma) State Quota, Private Management Quota and NRI Quota seats 2022

General information:-

1. Admission to the West Bengal PG Medical/Dental/DNB(Post MBBS Degree/Diploma)State Quota, Private Management Quota and NRI Quota seats 2022 in the affiliated institutes of the West Bengal University of Health Sciences (WBUHS) shall be made on the basis of the inter se merit lists of the "Status" [Unreserved (UR); Economically Weaker Section (EWS)(not valid for in-service candidates); Other Backward Classes (OBCA and OBCB); Scheduled Caste (SC); Scheduled Tribe (ST) and Person with Disability (PwD) among the Open category, In Service category and Other Service category of candidates appearing and qualifying NEET PG Medical/Dental 2022 exam conducted by the National Board of Examinations (NBE) and fulfilling the eligibility criteria for appearing in the counseling for West Bengal PG Medical/Dental/DNB(Post MBBS Degree/Diploma) State Quota, Private Management Quota and NRI Quota seats 2022.
2. In view of the recent order of the Dept of Health and Family Welfare, Govt. of West Bengal no. HF/O/MERT/959/HFW-23099/321/ 2021 dated 8th October 2021 , **40% of the State Quota degree seats and 50% of the State quota diploma seats shall be reserved for in service teachers and medical officers** of Dept of Health and Family Welfare, Govt. of West Bengal [WBMS/WBHS/WBPHAS/WBDS/WBDES].
3. Provision is also hereby made that all vacant seats of any post graduate degree or diploma course arising out of the open quota if any, may also be filled up by in-service candidates, in case open category candidates are unavailable and vice versa, on the basis overall merit position obtained in open quota through open counseling process.
4. In order to be eligible for admission to any PG Medical/Dental course in 2022 admission session, it shall be necessary for **an unreserved or EWS candidate to obtain minimum marks at 50th percentile** in NEET PG 2022/ NEET MDS 2022 as provided by NBE unless there is reduction of cut off by NBE or Govt. of India during the counseling process. However in respect of candidates belonging to **SC,ST,OBC-A,OBC-B the minimum marks shall be at 40th percentile** unless there is reduction of cut off by NBE or Govt. of India during the counseling process. For benchmark **PwD candidates the minimum marks shall be at 45th percentile for unreserved/EWS and 40th percentile for SC/ST/OBC-A/OBC-B** candidates unless there is reduction of cut off by NBE or Govt. of India during the counseling process.
5. In reservation of seats for SC, ST, OBC-A, OBC-B candidates, policy expressed in the West Bengal State Higher Educational Institutions (Reservation in Admission) Act 2013 will be followed for seats in Govt Medical Colleges and State Quota in Private Colleges leaving aside

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share of SC and ST candidates till share of OBC reaches 10% for OBC-A and 7% for OBC-B. If OBC category candidates belonging to non creamy layer have their OBC certificate issued before 1st April 2021, then they shall have to submit non creamy layer income certificate issued on or after 1st April 2021 by the OBC certificate issuing authority.

6. **The caste certificate issued/ validated in the State of WB will only be considered for allotment of reserved category SC/ST/OBC-A/OBC-B seats of State Quota.** The OBC candidates belong to creamy layer shall have to exercise option in counseling as unreserved category. The OBC candidates claiming non creamy layer status but failing to submit appropriate non creamy layer income certificate shall have to exercise option in counseling as unreserved category, if so eligible as per the changed category status. The candidates claiming reserved category but failing to submit certificate issued/ validated in the State of WB shall have to exercise option in counseling as unreserved category.

7. Five percent of seats of State Quota shall be filled up by benchmark PwD candidates before their inclusion in the seats for respective UR/EWS/SC/ST/OBC-A/OBC-B candidates. **The benchmark PwD certificate must be issued from Medical Board of IPGIMER Kolkata.** This is as per erstwhile MCI gazette notification, dated 4th February 2019, bearing Memo no MCI-34(41)/2018-Med./170045 which is in accordance with the provisions of the Rights of Persons with Disability Act 2016.

8. **The candidates who have completed their Graduation from foreign countries must have permanent registration with State Medical Council/ Medical Council of India.** They have to submit necessary documents regarding domicile status, nationality and other criteria enforced by Medical Council of India for eligibility.

9. **Tenure of training period is 3 completed years for PG Medical /Dental/DNB Degree and 2 completed years for PG Diploma /DNB Diploma** from the date of joining in the course. No Diploma course for PG Dental is available for institutes in WB. **An open candidate who is pursuing any other course is not eligible for counseling unless the course ends by 31st July 2022** (As per NBEMS notification dated 5th August 2022). **DNB post Diploma 2 year degree seats are not part of this NEET PG counseling.**

In-service candidates are not allowed to take part in counseling process if they have completed/pursuing a PG Medical or Dental degree course earlier (even if the said PG degree course is completed before joining the service). The date of start of course training period will be verified from date of start of stipend for open category candidates and date of actual placement of trainee reserve for in service Doctors from the college authority concerned.

In-service candidates who have completed any PG Medical diploma course, a minimum duration of 2 years time gap with cutoff date **31st March 2022** shall be kept as block for availing further TR for higher course of study.

If the PG Medical Diploma course was pursued without TR, the course shall have to be completed by **31-07-2022**.

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10. Admission to PG Medical Degree or Diploma course will not be allowed unless the candidates have got themselves registered either with WB Medical Council/Medical Council of India. Candidates registered with other State Medical Council shall have to be registered with WBMCI/MCI before admission. Similar is for PG Dental Degree for WBDC or DCI registration or other state dental council registration as the case may be as applicable.

11. **Discontinuation of course** at any time after admission before completion of the course tenure will attract penalty of **Rs. 5 lakhs for PG Medical or PG Dental Degree seats and Rs.2 lakhs for PG Diploma seats** as per Govt. order no. HF/O/MERT/1542/Admn./ME/STM-28-10 dated 25th October 2010. After completion of the course, the **open category candidate has to serve bond period of 3 years for PG Degree seats and 2 years for PG Diploma seats to Govt., of West Bengal else have to pay penalty as fixed by Govt. of West Bengal. There is no discontinuation bond for DNB courses at present in West Bengal. DNB post Diploma 2 year degree seats are not part of this NEET PG counseling.** The State Govt. Order HF/O/MERT/923/ME-MISC-78-13 dated 10.06.2014 in respect of rendering service after completion of course is applicable for Open category admitted candidates. Notarized bond have to be submitted by the open candidates during admission with respect to discontinuation and indemnity to the concerned college in non judicial stamp paper with additional demy paper if required of not less than **Rs 100/- (one hundred only)**. The in-service candidates have to submit notarized bond of discontinuation to the concerned college and have to submit notarized bond of post course service as per extant TR rule to the MERT branch or concerned branch of Swasthya Bhavan in non judicial stamp paper with additional demy paper if required of not less than **Rs 100/- (one hundred only)**.

12. **There is provision for stating A. Category (Open category or In-service category or Other Service category) B. Caste status/EWS status (not for In-service candidates) and Person with Disability (PwD) status afresh during NEET PG Medical/Dental 2022 counseling.** The option exercised regarding Category of candidature, Caste, EWS status and Person with Disability (PwD) status during the NEET PG 2022 counseling will be verified during Physical Document Verification at the venue of verification as designated by the NIC software once candidates are able to generate Acknowledgment slip after successful payment.

During verification if valid and sufficient documents are not found in favor of the candidate Category/Caste status etc., then his/her candidature status shall be modified for that round onwards.

Now, if due to such modification, the candidature status gets cancelled due to want of essential documents such as service document/ age related document/ domicile status etc. for that particular round, but the candidate then opts for change of category from service to open or domicile to non domicile, and **requests the verifying officer to initialize the Category/Caste status etc afresh** so that he/she is otherwise eligible with that changed category as per the available documents, then he/she shall be eligible for fresh registration for the next round onwards on case to case basis depending upon decision of counseling committee to allow such initialization, but **the candidate has to register and pay the counseling fee again and the earlier paid fee is forfeited.**

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13. State Government vide its Memo no HF/0/MERT/570/2H-06/14 dated 01.12.2014 and subsequent vide no. HF/0/MERT/1588/2H-06/14 dated 04.12.2014 and in pursuance of order of Hon'ble Calcutta High Court vide W P no 32902 of 2015 dated 15.1.2015 defined the eligibility criteria for applying as "Open Category candidates" for State Quota seats. Candidates qualified through NEET PG 2022 and **either have passed MBBS from the State of West Bengal or have stated that permanent residence State is West Bengal will be considered as Open category candidates for State quota seats** provided the relevant documents of the respective candidates are found to be appropriate during physical verification before admission.

14. The candidates under regular service for 3 years or more under the Department of Health and Family Welfare Govt. of West Bengal in (WBHS/WBMES/WBPHAS/WBDS/WBDES) and eligible vide extant T.R rules (WBHS/WBMES/WBPHAS/WBDS/WBDES) in respect of (WBHS/WBMES/WBPHAS/WBDS/WBDES) of Department of Health and Family Welfare, Govt. of West Bengal will only be considered as in-service category candidates for NEET PG Medical/Dental 2022 counseling provided they have rendered service in **rural/remote/difficult area (the COVID 19 related duty shall also be considered as rendering service in difficult area in order to availing-service quota) in West Bengal (taken together) for 3 years or more (date of eligibility on or before 31.03. 2022) as per latest order HFW-23099/416/ 2022 /SS(ME)/Spl/81/2022 of the Dept of Health and Family Welfare, Govt. of West Bengal on 05.09.2022.**

15. Placement on trainee reserve is strictly based on extent T.R rules issued by Health and Family Welfare Department, Government of West Bengal. The total number of allotment in Trainee Reserve (WBHS/ WBMES/WBPHAS/WBDS/WBDES) will be as per available TR posts for 2022 based on caste and inter se merit of in service candidates in NEET PG Medical/Dental 2022 examination as per direction of Health and Family Welfare Department, Government of West Bengal. If there is a tie with TR post being less than the eligible candidates, higher the duration of regular service would be considered earlier for TR post. If still tied, then higher the chronological age of the candidate would be considered earlier for TR post. **Mere participation in Counseling for West Bengal PG Medical/Dental/DNB (Post MBBS Degree/Diploma) State Quota, Private Management Quota and NRI Quota seats 2022 and registration and fee payment in counseling does not confirm placement in training reserve, which is at the discretion of the Dept of Health and Family Welfare, Govt. of West Bengal.**

16. As per extant TR rules, the age cut off for all in-service candidates under Dept of Health and Family Welfare, Govt. of West Bengal shall be **within 50 years** and the cutoff date shall be **31.03.2022.**

17. The West Bengal Medical Counseling Committee, Dept of Health and Family Welfare, Govt. of West Bengal, would prepare a **Merit List** of applicants in counseling 2022 ("Open candidates", "In-service candidates of Dept of Health and Family Welfare, Govt. of West Bengal", "Other service candidates in West Bengal" and "Candidates eligible for Private Management Quota seats only" and "Candidates eligible for NRI Quota seats only").

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18. Allotment shall be based on NEET PG Medical/Dental/DNB 2022 rank of the applicant candidate. Candidate/s who fails to get registered in earlier round must remember that when he/she registers in a particular round later on followed by fee payment, acknowledgment slip generation followed by successful verification at the designated venue followed by choice fill-up, allotment can be made only from the available vacancies for that round only.

19. Other service category candidates:-

Any eligible and NEET PG Medical/Dental 2022 qualified candidate employed and posted in West Bengal as regular service for 3 years or more (cut-off date of eligibility being 31.03. 2022 as per latest order HFW-23099/416/ 2022 /SS(ME)/Spl/81/2022 of the Dept of Health and Family Welfare, Govt. of West Bengal dated 05.09.2022) in any organization under Govt. of W.B (excluding WBHS/WBMES/WBPHAS/WBDS/WBDES), the services under the Department of Health and Family Welfare, Govt. of West Bengal) or Govt. of India or any Semi Govt. Organization may apply as Other Service Category candidate provided he/she receives permission from the employer to pursue the course. Otherwise such application will not be entertained. Availability of stipend to all such admitted candidates will depend upon the decision of the employer and the admitting Institute.

20. Eligibility criteria for Private Management quota seats in PG Medical/Dental 2022:-

The Management Quota in the Private Institutions in West Bengal in 2022 are also going to be filled up by online counseling which is to be conducted by West Bengal Medical Counseling Committee (WBMCC) of Dept of Health and Family Welfare, Govt. of West Bengal through the same online portal used for conducting counseling for WB State Quota PG Medical/Dental seats 2022. The Indian National candidates qualified in NEET PG Medical/Dental 2022, irrespective of MBBS/BDS passing State and Permanent Residence State, are eligible to participate for allotment in Private Management Quota seats in West Bengal. There is no reservation (EWS/SC/ST/OBC/OBCA/OBCB/PwD) in Private Management Quota seats, **so all eligible and willing candidates have to appear as per combined rank.** Candidates who are eligible to participate in the West Bengal state quota seats 2022 are also eligible to participate in Private Management Quota seat allotment if they wish so. Any candidate who is citizen of India and having permanent residence in the State of West Bengal or outside the State of West Bengal who is qualified through NEET PG Medical/Dental 2022 can apply for the management quota of the Private Medical College in West Bengal (as applicable). The names of the Private Medical colleges are provided in participating college information section.

21. In the Private management quota seats of West Bengal 2022, the fee structure of such seats will be informed to the candidate in the counseling website. This would be the fee to be deposited on admission. The candidates are requested to contact the concerned colleges for full course fee for the entire course duration please. The Counseling committee shall not be held responsible for fee related issues of private Medical/Dental colleges. Candidates are hereby directed to contact the colleges for detailed clarification of such approved fees and bond and mode of payment before putting up choices for such seats during the choice filling period of counseling.

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22. Eligibility criteria for NRI quota seats in PGMedical2022:-

- The NRI quota in the Private institutions in West Bengal in 2022 are also going to be filled up by online counseling which is to be conducted by West Bengal Medical Counseling Committee (WBMCC) of Dept of Health and Family Welfare, Govt. of West Bengal through the same online portal used for conducting counseling for WB State Quota PG Medical seats 2022.
- The candidates who are qualified in NEET PG Medical 2022 and fulfill the criterion of eligibility of NRI quota seats as per the directions/orders of the Hon'ble Supreme Court of India in the case WP Civil 689 of 2017[Consortium of Deemed Universities in Karnataka (CODEUNIK) and Anr.Vs the Union of India and Ors. Dated 22.08.2017 and principles set in Anshul Tomar (supra) case in West Bengal and other relevant orders are only be considered in NRI Quota seats. **There is no caste reservation in NRI Quota seats.**
- During registration, an eligible and qualified candidate will be asked to state whether he/she belongs to NRI (Non Resident Indian) or PIO (People of Indian origin) or OCI (Overseas Citizen of India). If the candidate states in affirmative then he/she can proceed further as NRI/PIO/OCI candidate and would be eligible for Online application followed by Online counseling fee payment and generation of Acknowledgment slip and Physical document verification at Swasthya Bhaban on specific dates as designated by NIC software. Once successfully verified such candidates become eligible for choice filling and consideration for allotment in NRI quota seats only as per inter se merit.
- **Such candidate cannot participate for State Quota or Private Management Quota seats. Similarly candidates, who are otherwise eligible for State Quota and Or Private College Management quota seats are not allowed for choice filling in NRI Quota seats for obvious reasons.** After verification of the NRI/PIO/OCI candidates, the allotment to NRI quota seats will be based on NEET PG Medical 2022 combined merit rank without consideration of otherwise caste/category/quota.
- The fee structure for such seats shall be provided in the counseling website. Candidates are advised to contact the concerned college for details of fee and mode of payment before filling of such choices as after allotment in a particular round.
- If the candidate fails to get admitted in the allotted seat after completing all necessary formalities within that round, the candidate shall be called as non reported candidate and such seat gets vacant for such round.

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23. The counseling steps in nutshell:-

A.) Round 1 counseling: ->

- It may be mentioned here that individual eligible and NEET PG Medical/Dental 2022 qualified candidate can do **Online Registration→ Online Application→ Online Fee Payment→ Acknowledgment slip generation→ Physical document verification at College level(Swasthya Bhavan for In-service & NRI candidates only) as designated by NIC software→ Choice filling→ Choice locking→ Seat allotment by the Software as per Inter se merit→ Another Round of Physical Document Verification at the Allotted College Level→ Admission at the Allotted College Level**, during Round 1 of the Counseling.
- It is hereby further mentioned that after the choices are placed and saved, the choices shall have to be locked by the candidates as **only the locked choices for that particular round shall be processed for seat allotment as per inter-se-merit of the candidates**.
- After generation of **acknowledgment slip** candidates can view the name of their colleges along with the date and time slot for **Physical document verification**. They need to attend physically at designated date and time slot and designated College or (Swasthya Bhavan only for In-service & NRI candidates) **with original credentials and one set self attested photocopy of documents for document verification**.
- **After successful verification**, the candidate shall be handed over sever generated verified certificate. Initially **provisional list** will be published in the counseling website with an email Id for grievance redressal and then **final list** will be published. Only the candidate names which have been included in the **final list** shall be able to fill up choice/s for such round.
- During the candidate verification before publication of Provisional list, if a candidate is found to be having inadequate document regarding Caste or PWD status and He or She is converted as Non-reserved candidate by Nodal Officer of the Verification venue, then if the candidate still remains eligible with such changed candidature status, only then he or she will appear in the Eligible list. Otherwise he or she will be out of the Counseling process.
- Now after the inclusion in the Final Verified list, if the candidate gets allotment in a particular Medical College/Hospital, there shall be another round of Physical Document Verification of the allotted candidate in that allotted College/Hospital. During such if the admitting authority does not find adequate document if favor of Caste and Or PWD Status, the following situation/s might arise:
 - a. Candidate gets un-reserved seat if otherwise eligible as per cut off, then he or she will get admitted in that round as well and shall also be eligible for participation in Round 2 as un-reserved candidate.

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- b. Candidate gets reserved/PWD seat but could not produce required document in favor of that during such second phase of verification at the allotted college level, so the verifying authority will convert the category to un-reserved/Non-PWD as the case may be, and the allotted seat will be cancelled for that round and candidate shall be made eligible as per the changed category status in the subsequent round/s as unreserved/ Non-PWD candidate provided He or She still remains eligible for counseling with changed candidature status.
- Once the candidates successfully fill up choice/s in the software, only the locked choices for that particular round shall be processed for seat allotment as per inter-semerit of the candidates.
 - If the candidate gets a seat allotment to a particular college, such candidate has to get admitted to that particular college with original credentials and one set self-attested photocopy of documents as another round of Physical document verification will be further done at the allotted college level.
 - **Once successfully verified such candidate has to get admitted in the college and college authority shall hand over the system generated admission letter to the admitted candidate.**
 - During the admission process of round 1, the allotted candidate shall be asked to provide **willingness for participation in subsequent round at the allotted college**. If the willingness is affirmative, then only the candidate remains eligible to participate in round 2.
 - **The candidate who has Not been allotted or Not reported for admission in round 1 or Not provided choice in round 1 are also allowed to participate in round 2.**
 - Along with this, there shall be provision for fresh **Registration→Application→Fee Payment→Acknowledgment slip generation→Physical document verification at College level (Swasthya Bhavan for In-service &NRI candidates) as designated by NIC software→Choice filling (after successful verification)→Choice locking→**during Round 2 for the NEET PG/MDS 2022 qualified eligible candidates, who have not done so due to any cause during the round 1 counseling.
 - The candidates who have not qualified in NEET PG 2022 /NEET MDS 2022 as per the cut off marks provided by the NBE are **not allowed** in counseling process. If cut off is subsequently reduced by NBE/Govt of India, then only such candidates shall be allowed for counseling as per revised cut off provided by NBE/Govt of India.
 - The eligible and qualified candidates who fail to get Acknowledgment slip or fail to get Physical document verification for round 1 or subsequent round as the case may be (even if they have paid counseling fee successfully) are **not allowed** to participate in round 1 counseling or subsequent round.

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B.) Round 2 counseling:-

- Already verified candidate in Round 1 who have filled up choice in round 1 and were allotted and admitted in Round 1 and **provided willingness for participation in Round 2 are allowed** to participate in round 2.
- Already verified candidate in Round 1 who filled up choice in Round 1 but were **not allotted** in Round 1 due to inter se merit position **are allowed** to participate in Round 2.
- Candidate who was NEET PG Medical/Dental 2022 qualified and successfully verified in Round 1 but **failed to provide choice** during Round 1 **are allowed** to participate in Round 2.
- The candidates who were allotted in Round 1 but were **not reported in the allotted institute** for admission, they are allowed **free exit** that is they are **allowed** to participate in the round 2 counseling without penalty that is, they are not required to Register/Online Application/Pay fee again during round 2 counseling. They can straight away go for fresh choice filling during round 2 counseling.
- The opportunity for Fresh Registration, Application, Fee payment, Acknowledgement slip generation, Physical document verification for eligible and qualified NEET PG /MDS 2022 candidates who have not done it during round 1 counseling due to any cause, shall be again **allowed** during round 2 counseling.
- The candidates, whose **allotted seats were cancelled in round 1 due to inadequate documentation but still remained eligible for subsequent round** with changed candidature, are **allowed** in round 2 straightaway for Choice filling → Choice locking during Round 2.
- **Non verified candidate** till Round 2 or, candidate who **has not filled up choice in Round 2 is not allowed** in Round 2 counseling.
- Candidate who have got admission in Round 1 and **not provided willingness** to participate in Round 2 during the admission process at the allotted institute, are **not allowed** in Round 2 counseling.
- The candidates who have **surrendered seats after admission in round 1** are **not allowed** to participate in any further rounds of counseling including Round 2. They are out of the counseling process.

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- Candidates who have **admitted/joined the allotted seat in Round 2** and further rounds of counseling will **not be allowed to resign/surrender** and will also be ineligible to take part in further rounds of any type of counseling.
- **Surrendering of seats is only allowed till Round 1 of counseling.**
- **During verification if valid and sufficient documents are not found in favor of the candidate Category/Caste status etc., then his/her candidature status shall be modified for that round onwards.**
- Now, if due to such modification, the candidature status gets cancelled due to want of **essential documents such as service document/ age related document/ domicile status etc.** for that particular round, but the candidate then opts for **change of category from service to open or domicile to non domicile**, and **requests the verifying officer to initialize the Category/Caste status etc afresh** so that he/she is otherwise eligible with that changed category as per the available documents, then he/she **shall be eligible for fresh Payment (the earlier paid fee is forfeited)** for the next round onwards on case to case basis (as discussed earlier) depending upon decision of counseling committee to allow such initialization.
- The willingness for participation in subsequent round shall **not be available** during round 2 admissions or during any further rounds of admission process.

C.) Mop up round counseling (online):-

- The opportunity for **Fresh Registration→Application→Fee Payment→Acknowledgment slip generation→Physical document verification at College level (Swasthya Bhavan for In-service &NRI candidates) as designated by NIC software→Choice filling(after successful verification)→Choice locking**, who have not done it during round 1 and round 2 counseling due to any cause, shall be again **allowed** during Mop Up counseling.
- The successfully verified candidates, who **remain not allotted** till round 2, are **allowed** to participate in Mop Up straight away by fresh choice filing; they **do not need to pay the counseling fee again.**
- Already successfully verified candidate in Round 1 or Round 2 who **failed to provide choice** during the round/s are **allowed** to participate in Mop Up, they **do not need to pay the counseling fee again.**
- The candidates, whose allotted seats were cancelled in round 2 due to **inadequate documentation but still remained eligible for subsequent round with changed candidature**, are **allowed** in Mop Up counseling straightaway for **→Choice filling (after successful verification)→Choice locking.**

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- The candidates who remain **not reported** during round 2 counseling are **allowed** to participate in mop up counseling but **with penalty** that is they have to do **Fresh Fee Payment**→Acknowledgment slip generation→Physical document verification at College level (Swasthya Bhavan for In-service &NRI candidates) as designated by NIC software→Choice filling(after successful verification)→Choice locking,
- **However, during the Physical document verification process if they fail to get verified themselves no initialization will be done from this round onwards that is they are out of the counseling process.**
- Registered candidate who have not filled up choice in Mop Up are **not allowed** in Mop Up counseling.
- The candidates who remain **admitted after round 2** counseling, are **not allowed** any further for participation in mop up counseling or further counseling.

D.) Physical Stray Vacancy Round counseling:-

- **No Fresh Registration or Fee payment is allowed in stray vacancy round.** Only the candidates, who are **already successfully verified and not allotted /not reported** till mop up round, are **allowed** for **such** stray vacancy round by physical reporting with original documents and fees for college admission Details shall be notified later on.
- Only the candidates (not less than 10 times of the pooled vacancy) who are already verified in the previous round/s, Not-reported/ Non allotted till Mop-up round shall be allowed for this round. Allotment cum admission at the college with vacancy shall be possible as per merit by physical reporting of the candidate in this round.
- The candidates, who failed to verify themselves successfully during physical document verification in Mop Up round due to failure in submission of essential documents (**domicile; caste status, PWD certificate, age criteria in service; in service duration; place of service**) , are out of the counseling process and they are **not allowed** to participate any further in counseling.

24. Online counseling (steps details):-

Step1 (Online Registration& Application):-

- There will be provision of Online Registration and Online Application for participation in PG Medical/ Dental Counseling in West Bengal State Quota, Management Quota, NRI/OCI/PIO Quota seats 2022. Candidates qualified through NEET PG 2022 or NEET MDS 2022 conducted by NBE and eligible to participate in West Bengal State quota/ Private management quota Or NRI/OCI/PIO Quota (as applicable)online counseling for PG Medical/ Dental seats 2022, are hereby requested to apply through online link in the website <https://wbmcc.nic.in> strictly within scheduled time.

■ The qualified and eligible candidate through NEET PG 2022 or NEET MDS 2022 will put his/her Roll No, Name, Date of birth in the **New Registration** click button in the on-line counseling system. If the record matches with the result handed over to the State by National Board of Examinations through Ministry of Health and Family Welfare, Govt. of

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India, New Delhi, then the Candidate has to put his/her mail id where OTP will be sent. After OTP validation the candidate has to fill up additional information like fathers name, mothers name, and address, phone no, internship completion details etc. After submission of such details registration process will be completed. Once successful registration is completed the candidate has to further login as **already registered candidate** by putting Roll no and Password created by the candidate himself or herself in the earlier mentioned steps. During the process if by mistake candidate fills up any wrong information there is also provision for editing the registration details further in the "edit registration details" button. After completion of registration process such candidate will also be asked to provide whether he/she is an Indian or NRI/OCI/PIO, Open/In-service, If Physically challenged having the valid PWD certificate form IPGMER hospital authority or not, whether already pursuing any PG Medical course or not etc. **Regarding further step by step details please see the user manual uploaded in the WBMCC official website.**

- **It is hereby further mentioned that The Caste Status and EWS status would be asked to provide afresh during the Online Application process of the counseling.** Candidates who belong to SC, ST, OBC, EWS categories (not valid for In-service candidates) will be required to answer the question whether their caste certificates are issued/validated by authority in West Bengal. If not, they will be considered as Unreserved during seat allotment process of online counseling except for the central institutes if any in West Bengal. The OBC Candidates whose certificates are issued in West Bengal will be required to select sub caste as OBC A or OBC B as the case may be. Once selected the caste specific answers by candidates if there is any mistake done by candidate he/she can edit the mistake in the "**Reset Application for Modification**" option button before final submission also. For claiming seats under OBC, OBC-A and OBC – B, the candidate has to submit non-creamy layer Certificate issued on/after **01.04.2021 by the same authority who issued OBC/OBC-A/OBC-B certificate**, unless the OBC/OBC-A/OBC-B certificate has been issued **on/after 01.04.2021**; otherwise he/she will not be considered as under OBC/OBC-A/OBC-B category for seat allotment.
- The open category candidates who have completed or pursuing any PG Course must complete both the course and service bond formality (if any) latest by 31.07.2022 to remain eligible for consideration of counseling.
- The In-service candidates who have completed or pursuing any PG Degree with or without TR from WB Govt. will not be considered further as per extant TR rules.
- The In-service candidates must indicate the type of service (whether WBHS/WBMES/WBPHAS/WBDS/WBDES) as the case may be; duration of regular service must be at least 3 years with the last date of eligibility being 31.03.2022.
- They must also have to complete at least three years of rural/remote/difficult area service (taken together) under Dept of Health and Family Welfare Govt. of West Bengal as regular service period by the last date of 31.03. 2022 for availing the in-service category seats, as per latest order HFW-23099/416/ 2022 /SS(ME)/Spl/81/2022 of the Dept of Health and Family Welfare, Govt. of West Bengal on 05.09.2022.

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- The In-service candidates who are not otherwise eligible for service quota but is eligible for Sponsored DNB seats must be eligible vide extant TR rules to apply for the Trainee Reserve from Dept of Health and Family Welfare, Govt. of West Bengal.
- All candidates whether availing service quota or sponsored DNB seats must be eligible vide extant TR rules to apply for the Trainee Reserve from Dept of Health and Family Welfare, Govt. of West Bengal.
- If the cut off is reduced by Govt. of India or NBE then the candidate with reduced cut off shall also be able to register in counseling provided such cut off reduction occurs before Mop up of West Bengal counseling.

Step 2 [Payment of requisite fees, obtaining transaction ID and then generation of acknowledgement Receipt]:-

- The qualified and eligible candidates through NEET PG/MDS 2022 after online Registration and Application will be directed to online payment system. The amount of payment of fees for counseling is RS-3000/- (Three thousand only) which is **one time and non refundable** and to be paid by on-line mode only. Bank transaction statutory charges if any will be in addition. The online deposition can be done through net banking or credit/debit card/UPI system. If the payment is successful the candidate can generate acknowledgement receipt from candidate log in, where all the transaction details are there. It is hereby further mentioned that **generation of acknowledgment slip is mandatory for Physical Document verification of candidates**, as the venue/date/time everything will be mentioned in that acknowledgment slip only. Candidates have to bring the hard copy of that slip also during Physical document verification otherwise no verification will be done.
- It may so happen that due to internet server error during the payment process, the candidate fails to pay successfully and thus fails to generate transaction ID and or acknowledgement slip. The candidate is advised to be cautious and must check with his/her bank account before attempting to pay again since the **payment once made for counseling process of NEET PG/MDS 2022 is non-refundable**.
- The candidates who have not paid for counseling process successfully are not able to participate in counseling process. However if a candidate fails to pay successfully in Round 1 counseling gets further chance before Round 2 or Mop up round counseling. Such candidate must however keep in mind that he/she is eligible for allotment of only such seats that are available during that particular round.

Step3 (Physical Document Verification of the successfully paid candidates):-

- After generation of acknowledgment slip candidates can view the name of their colleges along with the date and time slot for Physical document verification. They need to attend physically at designated date and time slot and designated College or (Swasthya Bhavan only for In-service & NRI candidates) with original credentials and one set self-attested photocopy of documents for document verification.
- It shall be the responsibility of in-service category candidates under the Department of

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Health and Family Welfare, Govt. of West Bengal to ensure that they fulfill all the conditions/eligibility for service category and Trainee Reserve. The verification of documents for such in-service candidates will be taking place at first by the custodian of service book/ institute in charge and then at the Medical branch of the Dept of Health and Family Welfare, Swasthya Bhavan, GN-29, Sector V, Salt Lake Kolkata 700091 during the stipulated date and time. Only after verification at Head Quarter the candidates shall be allowed to attend the concerned allotted college for admission. Such in-service candidates are advised to move for verification of service documents from the concerned custodian of service book immediately after completion of registration process and not to wait for declaration of results as the time is short.

- A self-declaration to that effect shall be given by the candidates to the Dept. Of Health and Family Welfare, Govt of West Bengal during verification to be considered as in service category candidate. Such declaration shall mention that "I.....(Name of the candidate), NEETPG 2022 /NEET MDS 2022 rank:....., NEET PG/MDS 2022 Roll No..... am submitting self- attested copies of service related documents in order to establish my entitlement/claim for in service quota as notified by the State Govt. under **HF-23099/416/ 2022 /SS(ME)/Spl/81/2022 of the Dept of Health and Family Welfare, Govt. of West Bengal on 05.09.2022** for PG Medical for consideration of admission under NEETPG 2022/NEET MDS 2022 West Bengal counseling. I undertake that all information provided by me in the online form in <https://wbmcc.nic.in> website and documents submitted in support of such claim is true to the best of my knowledge. I understand that in case of incomplete information/falsification/fabrication by me detected at any stage of counselling or admission or during the continuation of the course shall lead to cancellation of my candidature along with other legal/penal consequences.....Signature of the candidate with date and contact number".
- An in service candidate of WBHS/WBMES/WBPHAS/WBDS/WBDES shall apply as in service category for TR. This is as per Govt. order no. HF/O/MA/326/4P-01/17/Pt-II/HFW-25099/19/ 2022 -MA dated 28.02.2019. If at any stage of counseling or admission or thereafter, the candidate is found unfit for availing TR as per extant TR rules and Govt. orders and and/or found to have furnished incomplete/false/fabricated information in the pre-counseling registration process or declaration, his/her candidature will be summarily rejected. The eligibility of in-service category candidates is subject to concurrence from the Medical branch under the Dept. of Health and Family Welfare Govt. West Bengal.
- The verification for open candidates, other service candidates and management quota only candidates shall be done at the allotted college within the stipulated time and date. No verification beyond the stated scheduled dates will be entertained for that particular round.
- **After successful verification**, the candidate shall be handed over server generated verified certificate. Initially **provisional list** will be published in the counseling website with an email Id for grievance redressal and then **final list** will be published. Only the

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candidate names which have been included in the **final list** shall be able to fill up choice for such round.

- The option exercised regarding Category of candidature, Caste, EWS status and Person with Disability (PwD) status during the NEET PG 2022 counseling will be verified during Physical Document Verification at the venue of. During verification if valid and sufficient documents are not found in favor of the candidate Category/Caste status then his/her candidature status will be cancelled for that particular round OR the verifying officer can initialize the Category/Caste status afresh if the candidate want so and is otherwise eligible for that changed category as per the available documents, so that he/she can do fresh registration for the next round onwards but **the candidate has to be pay the counseling fee again** and the earlier paid fee is forfeited.

Step4 (Choice filling and Choice locking of the successfully verified candidates):-

- The already Registered and Successfully Verified candidates from the published list have to click the **Registered User Sign in** button in the website, select the stream, put the Roll no and Password to log in.
- After such step the candidate shall be directed to the choice filling page where the candidate can see the available choices and fill the choices one by one in the choice basket. The open candidates cannot see in service choices and vice versa in Round 1 or 2. Both the open and in service candidates can view and fill the Private management choices. The other service candidate is treated like open candidate and can view choice like open candidates. The candidates who are non domicile to West Bengal and are belonging to Private management only, can see the Private management seats and cannot see the open or in service seats for obvious reasons.
- The following options are provided in the choice filling link like choice up and down, single deletion, choice interchange, choice move, multiple deletions etc. The candidate can fill all the viewed choices as per eligibility however the choices shall be processed only as per seat matrix for that round and seat conversion policy of the particular round. **The candidates are requested to arrange choice as per willingness as choice processing shall be done by the computer system from the first choice downwards at his/her inter se merit rank.**
- The candidates must save the choices as choices not saved shall not be available for consideration of allotment. After the choice arrangement is done the final step is to lock the choices after providing the password. Once the choices are locked they cannot be changed and no application shall be entertained in this regard. **Only the locked choices shall be processed for allotment.** If the candidate fails to lock the choices but is able to save them then the choices provided and saved shall be auto locked after the choice locking period is over by the system.

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Step 4 (publication of processed Result of allotment based on eligibility of candidates):-

- The applicant candidate list as per combined merit rank based on NEET PG/MDS shall be published for Round 1 and Round 2 and Mop Up by the system after the choice locking period is over. The allotment shall be based on inter se merit of the candidates as per provided caste, PwD status, category (open/in service/other service/private management only) and shall be purely provisional.
- The allotted candidate has to pass another round of physical document verification process at the allotted college within stipulated time by providing the original documents and requisite college fee for securing the admission.
- The candidate who fail in the document verification process due to lack of essential documents and thereby become non eligible for further rounds shall be out of the counseling process.
- The candidate who does not appear for document verification (physical reporting) at the allotted college with requisite original documents and college fee within stipulated time shall be termed as **non reported candidate**.

25. Conversion Rule:-

The following conversion rule is available for vacant seats in Mop-up Round only:-

There will not be any seat conversion in Round 1 or Round 2. Only during centralized Mop-up such seat conversion option would be made available for vacant seats if any. The seat conversion would be like following rule:-

Open PH seat → Service PH → Open Non PH → Service Non PH

Service PH seat → Open PH → Service Non PH → Open Non PH

Open SC → Service SC → Open ST → Service ST

Service SC → Open SC → Service ST → Open ST

Open OBCA → Service OBC A → Open OBCB → Service OBCB

Service OBCA → Open OBCA → Service OBCB → Open OBCB

Open OBCB → Service OBCB → Open OBCA → Service OBCA

For Open EWS seats → Open UR → Service UR (No Service EWS)

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26. The list of the original documents (as applicable) along with self attested photo copies (one copy per document) to be produced by the candidate at the **time of physical verification**:

Sl.	Document Required	Required for
1	NEETPG 2022 Admit card	For All
2	NEETPG 2022 Rank card	For All
3	Any two of (EPIC/Aadhar/Passport) of	For All
4	Age proof (Birth certificate/class10admit card/certificate)	For All
5	Any two of (EPIC/Aadhar/Passport) of candidate/any one of Parents issued in the State of West Bengal.	Open-State Quota MBBS Passed from outside West Bengal
6	Relevant domicile certificate signed by appropriate authority (mentioned in the website https://wbmcc.nic.in)	Open-State Quota MBBS Passed from outside West Bengal
7	MBBS certificate	For All (Except those who have completed MBBS in 2022)
8	3 rd Prof. MBBS part II or, final MBBS Mark Sheet	For All
9	Permanent Registration certificate issued from Medical council of India/State Medical council	For All
10	Caste certificate (issued by appropriate authority in West Bengal)	For SC/ST/OBC/OBCA/OBCB candidates
12	Non Creamy layer certificate issued on or after 01.04.2021	For OBC/OBCA/OBC B candidates
13	PwD certificate issued from IPGME&R Kolkata	For PwD Candidates

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14	As per NBEMS notification dated 16-02-2022 the internship cutoff date for NEET PG 2022 /NEET MDS 2022 candidates is 31st July 2022	For All
15	Proof of previous Degree if applicable and completed by 31-07-2022	Those who have in possession /pursuing of PG Degree or Diploma course
16	EWS certificate(issued by appropriate authority in West Bengal on or after 01.04.2021 and mentioned in website https://wbmcc.nic.in (NOT APPLICABLE FOR IN-SERVICE CANDIDATES)	For EWS candidates from appropriate authority
17	Proof of indemnity bond(or any other bond as applicable)formalities completed by 31-03- 2022	Those who have /pursuing PG Degree or Diploma course
18	ID card of present employment and No Objection Certificate from present employer and Certificate from present employer stating 3yrs.of regular service in the State of W.B. along with mention of present place of posting. Such letter must also clearly Indicate whether the candidate would like to avail stipend from the admitted institute or would avail salary from his/her present employer during the PG training period. In case of stipend availed, the candidate has to serve like other open candidates the indemnity bond after the successful completion of the course.	For other Service Candidates in WB (Except WBHS/ WBMES/WBPHAS/ WBDS/WBDES)
19	Acknowledgement receipt as generated from counseling website https://wbmcc.nic.in	For All
20	Declaration letter to the Dept of Health and Family Welfare, Govt. of WB to the effect that incumbents for the in-service seats fulfill all the conditions/eligibility for service quota and Trainee Reserve	For in-service candidates
21	Certificate from the institute in-charge or custodian of the service book to the effect that incumbents for the in-service seats fulfill all the conditions/eligibility for service quota (the list of remote and difficult areas as per Dept.notification dated 26.02.2020 and the service quota order as per Dept. notice dated 05.09. 2022).	For in-service candidates

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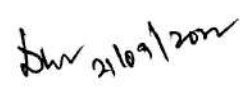
22	Posting order and joining report for claiming in-service category seats under 'Dept of Health and Family Welfare' in WBHS/WBMES/WBPHAS/WBDS/WBDES	For in-service candidates
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
27. The following documents are required for the candidates who want to participate in NRI quota seats counseling:-

- Affidavit of the person who is NRI and the sponsor.
- Documents claiming that the sponsor is an NRI(Passport, Visa of the sponsor)
- Relationship of NRI sponsor with the candidate as per the court orders of The Hon'ble Supreme Court of India in case W.P.(c) No, 689/2017- Consortium of Deemed Universities in Karnataka (CODEUNIK)& Ans. Vs Union of India & Ors. dated 22-08-2017
- Affidavit from the sponsorer that he/ she will sponsor the entire course fee of the candidate.
- Embassy Certificate of the sponsorer.
- NEET PG 2022 Admit card and Rank card (only NEET PG qualified candidates can apply)
- MBBS all mark sheets and MBBS certificate
- Internship completion certificate(it must be completed on or before 31.07. 2022)
- Registration certificate of MCI / State Medical Council
- Undertaking of the candidate that s/he is not presently admitted anywhere through All India Quota (AIQ) counseling or any State Quota (SQ) counseling or DNB counseling held in 2022 or earlier [if the candidate is pursuing any PG course or any other regular course, it must be completed by 31.07. 2022 .]

The requisite authority if satisfied with the documents produced by the candidates will approve the eligibility of the candidate for admission. If the candidate is not able to produce requisite documents in support of their minimum eligibility, their candidature is liable to be cancelled.

The counseling further notices shall be provided in the counseling website <https://wbmcc.nic.in> in due course and no personal communication shall be made to any candidate by the counseling committee. If any falsification, fabrication, wrong information or incomplete information is subsequently detected at a later date then candidature is liable to be cancelled.


 Director of Medical Education and Chairman WBMCC
 Govt. of West Bengal


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