

IQ City Medical College
IQ City Road,
Sovapur, Jemua,
Durgapur - 713206, India
Phone: 0343-2608500

www.iqcitymedicalcollege.in

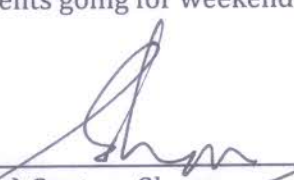


Ref No: IQMC / SA / 16-17 / 344

Date: 15-09-2021

NOTICE

1. Students staying in hostel who want to go for home visit on week-ends must abide by following :
 - a. They need to fill up the leave format available in Hostel Office and submit the same to respective warden before leaving hostel.
 - b. There is no need to sanction their respective weekend leave from Dean, Student Welfare or Deputy Dean, Student Welfare.
 - c. For leaves other than weekend leave, students need to get permission from Dean, Student Welfare or Deputy Dean, Student Welfare as applicable.
 - d. Note that they are to leave after last class of Saturday and must rejoin hostel before first class on Monday.
 - e. Those found not following the above instructions need to get clearance from Dean, Student Welfare or Deputy Dean, Student Welfare before rejoining college / hostel to resume academic activities.
2. **Respective Hostel wardens' only :**
 - a. Ensure entry in the register kept with respective hostel wardens'.
 - b. Please inform respective parents on phone about students going for weekend leave.


Prof. (Dr.) Gautam Ghose
Principal

Principal
IQ City Medical College & Hospital
IQ City Road, Sovapur, Jemua
Durgapur-713206, India

15/09/2021

Copy to:

1. Hostel Warden – Boys'
2. Hostel Warden – Girls'
3. Manager, Administration
4. Dean- Academics
5. Dean, Student Welfare
6. Deputy Dean, Student Welfare
7. All Notice Boards