

**Government of West Bengal
Directorate of Medical Education
Swasthya Bhavan, Salt Lake
Block – GN, 29; Sector: V. Kolkata: 700091**

Memo No: HFW-24011(14)/6/2020/M/176)

Date 13.11.2020.

Frequently Asked Questions for Under Graduate Medical, Dental and AYUSH State Quota and Private College Management Quota/ NRI Quota and Pvt. College Central Quota (AYUSH) seats 2020.

Q. No.1: Who is eligible for West Bengal State Quota and Private College Management Quota/NRI Quota/Private College AYUSH Central Quota seats counseling 2020?

Answer: The candidates who have qualified through NEET UG 2020, have to enroll and to pay counseling fee online followed by registration, choice filling and choice locking as per candidate status (submitted during enrollment stage). They shall be able to generate ACKNOWLEDGEMENT SLIP and REGISTRATION SLIP and LOCKED CHOICES PRINT OUT from www.wbmcc.nic.in. The enrolled and successfully paid candidate list as per NEET UG 2020 rank shall be published in the website www.wbmcc.nic.in provisionally. The provisionally allotted candidates have to verify their original documents at the allotted colleges and only after successful verification they shall be allowed admission in such provisionally allotted seats.

The details of eligibility for State Quota, Private College Management Quota, NRI Quota and AYUSH Central Quota seats have already been published in the counseling website in Notice dated 09.11.2020.

Q. No.2: What is NEET All India Rank (AIR)?

Answer: All India Rank (AIR) given by National Testing Agency is based on rank among the successful candidates, of NEET UG 2020 on All India basis. This rank is unique for the candidate.

Q.No.3: What is the process of online allotment?

Answer:

- a. Online Enrollment followed by online fee payment of counseling and subsequently doing online Registration by the successfully paid candidate who qualified in NEET UG 2020 and want to participate in WB UG 2020 counseling as per eligibility criteria.
- b. Exercising of Choices and Locking of choices shall be done by the registered candidates within stipulated time. Candidates are advised to exercise those choices only where the candidate will take admission if allotted. After getting allotment according to candidate's choice; if the candidate does not take admission in the allotted college, he/she will be out of counseling process for subsequent rounds.
- c. Process of Seat Allotment – Round 1 (this is computer software-driven process).
- d. Round 1 Result Publication.

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- e. Reporting at the allotted Medical/Dental/Ayush College by the candidates in Round 1 for admission after successful original document verification at the allotted college. If the candidate does not take admission in the allotted college, he/she will be out of counseling process for subsequent rounds. If the candidate fails in document verification for the want of the essential documents, then the candidate cannot be admitted in that round and he/she will be out of counseling as well. If the candidate surrenders seat after admission, then also the candidate shall be out of the counseling process and cannot participate in the subsequent round/s.
- f. Allotted candidates have to exercise choice for willingness to participate in subsequent rounds during admission at the allotted institute. If the candidate exercised choice for 'not willing', candidate will not be able to participate in subsequent round/s and his/her seat to which the candidate is already admitted will be retained.

Q.No. 4: When will online allotment process for the current year start?

Answer: Online allotment process will start on date as per counseling schedule available on the website www.wbmcc.nic.in

Q. No. 5: Do I have to report to any counseling centre for registration or choice filling?

Answer: No. Online registration and choice filling can be done from place of convenience (including from home) using internet.

Q. No. 6: Do I require any documents to get registered on-line?

Answer: You will be required to fill up some of the information that you have given on your application form, that you filled and submitted to National Testing Agency (NTA), New Delhi.

Please keep information that you have furnished on application form confidential, and do not share with anybody. If somebody else uses that information, he/she can misuse your online registration and prevent you from taking part in online allotment process. Please note that on registration window of online allotment process, you have to fill in exactly same spelling, numbers etc as you have filled in your application form.

Q. No. 7: How do I get password for logging in?

Answer: During the process of online registration you will generate password as per password policy, which will be shown to you when you register and create your own password. The formation of password is discussed in the USER MANUAL for registration and choice filling as published in www.wbmcc.nic.in website.

Candidates are advised to keep the password that they have created, confidential to them till the end of the counseling/admission process. You can change the password after creating. Password is very important for participating in online allotment process. Sharing of password can result in its misuse by somebody else, leading to even exclusion of genuine candidate from online allotment process.

Q. No. 8: How much time will I be given to join the allotted college?

Answer: Candidates allotted seats will be required to join the allotted College/course within stipulated time which is mentioned in counseling schedule or additional notice published in the counseling website from time to time. However, candidates are advised to join as early as possible and not to wait for last day of joining in various Medical / Dental / Ayush Colleges. In some of the colleges, 2-3 days' time is required to complete admission formalities. Therefore, candidates are advised to contact allotted college immediately after declaration of result of counseling allotment process, to know the details. **(If candidate fails to join the allotted Medical/Dental/Ayush College within stipulated time, then the allotted seat will be cancelled and candidate will not be eligible for further Round(s) of the Counseling due to non reporting).**

No. 9: What documents are required at the time of Joining/ Reporting in allotted Medical / Dental / Ayush College?

Answer: Original documents (along with self attested photocopies of documents) for admission to under-graduate Medical, Dental and Ayush courses for admission to West Bengal State Quota seats and Private management quota seats are as mentioned below.

- (i) NEET UG 2020 Admit Card of Exam issued by NTA.
- (ii) NEET UG 2020 Result/ Rank letter issued by NTA.
- (iii) Birth Certificate or Class 10 Certificate/Class 10 admit card as Age Proof (age should be 17 years by 31.12.2020).
- (iv) Class 10+2 Marks Sheet and 10+2 certificate (may be relaxed for candidates passed in 2020)
- (v) Provisional allotment letter generated on-line.
- (vi) Medical Certificate from Registered Allopathic Medical Practitioner
- (vii) Acknowledgement slip and payment proof of counseling fees generated online from www.wbmcc.nic.in
- (viii) Domicile Certificate (for State Quota).
- (ix) The Candidate should also bring the following certificate, if applicable:
 - (a) **SC/ST/OBC A/OBC B/EWS Certificate** issued by the competent authority. The OBC-A or OBC-B candidates should not belong to Creamy Layer to claim OBC reservation benefit, they have to submit Non Creamy Layer Certificate issued in last financial year i.e. 2019 – 2020.
 - (b) **Benchmark Physical Disability Certificate** issued from a duly constituted and authorized Medical Board of IPGMER Kolkata issued within stipulated time frame. **No other PH certificate, issued by any other Authorities/Hospital will be entertained. (Candidates are advised to see college information, of allotted college for, any other document which may be required by the allotted college).**

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Candidates without original certificates/documents shall not be allowed to take admission in allotted Medical/ Dental / Ayush College.

(c) For NRI Quota:

- i. Notarized Affidavit of the candidate or the sponsor who is NRI
- ii. Documents claiming that the candidate/sponsor is NRI (valid passport, visa, recent utility bill)
- iii. Relationship of the NRI sponsor with the candidate as per order of the Hon'ble Supreme Court of India in case WP (C) No 689/2017- Consortium of Deemed Universities in Karnataka (CODEUNIK) and Anr vs. The Union of India and Ors. Dated 22-08-2017
- iv. Notarized Affidavit of the sponsor that he/she shall sponsor the entire course fee of the candidate

Candidates who have deposited their original documents with any other Institute/ College/University and come for admission with a certificate stating that "their original certificates are deposited with the Institute /College / University" will not be allowed to take admission in allotted Medical/Dental / Ayush College.

Q. No. 10: What are the instructions regarding OBC A, OBC B, SC, ST and PwD certificates?

Answer: In case the candidate fail to produce proper Caste (and PwD, if applicable) certificate at allotted Medical/Dental/Ayush College then he/she will not be permitted to join the allotted Medical/Dental/Ayush College (allotted caste reserved seat will be cancelled) and his/her category will be changed, **if otherwise eligible with changed category in the subsequent round/s.**

Q. No. 11: Is there any restriction for filling up number of choices of Institution (College) (and courses i.e. MBBS, BDS and AYUSH) in choice filling form?

Answer: No, you can give as many choices as you wish during online choice filling depending upon available choices as per caste and merit and whether the candidate is eligible for State Quota and Private management quota both or Private management quota only or NRI Quota only etc.
However choices should be in order of candidates' preference.

Q. No.12. Is it necessary to fill up the choices and lock the choices to get seat allotted? Or I will be allotted seat automatically from left over seats?

Answer: After online registration (registration is compulsory to take part in online allotment process during specified registration period), you have to fill in choice of Institutions/colleges/courses in order of your preference. Once choice is filled in, it can be modified before locking it. During the choice locking period, it is necessary to lock the choices to get a print of your submitted choices.

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If candidate does not lock the choice submitted by him/her, it will be automatically locked at stipulated time of last date of choice locking.

If you don't register you will not be able to fill choice. If you do not fill in choices and save such choices, you will not be allotted any seat.

Important:

Don't wait till the last minute to Register and Lock your choices and to take a printout. Please go through your submitted choices before locking, as once you lock the choices they cannot be modified or changed even if you have made a mistake. It may result in allotment of a seat which you never wanted.

Q. No. 13: Is it necessary to join allotted Medical/Dental/Ayush College to get chance to participate in next round (2nd)?

Answer: Yes, candidates are required to join allotted institution/college and complete the admission formalities then only candidate can exercise option to participate in next round(s) at allotted college, during admission process.

Q. No. 14: If I opt for willingness for participation for 2nd round during admission in 1st round and exercise fresh choices in 2nd round, is it necessary to join at college newly allotted during second round? Or in case I change my decision of upgrading choice, can I continue study in college allotted through first round of allotment?

Answer: In case candidate is allotted seat during the second round of allotment process, the seat allotted during the first round will be automatically cancelled immediately (and allotted to somebody else) and candidate will have to join the college/seat allotted during second round after obtaining online generated relieving letter from college allotted in Round- 1. If candidate does not join the college/seat allotted during the second round, within stipulated period, as per schedule, from the date of allotment, candidate will forfeit his/her allotted seat and will not be considered for subsequent rounds of seat allotment. **Seat can also be up-graded in the same college (same course) by change of category (i.e. ST/SC/OBC A/OBC B to UR) in such a case also the candidate has to take fresh admission on the up-graded seat, as per procedure.**

Q. No 15: If I give option to participate in second round at the time of joining college from first round allotment, but later change my decision and want to continue study at already allotted Medical /Dental /Ayush College, what is the procedure to avoid change (cancellation) of already allotted college/seat?

Answer: If a candidate does not submit fresh choice(s) during the choice submission period before the second round of counseling, such a candidate will retain the already allotted seat.

Q. No. 16: If I forget my password that I have created during the process of registration, how to retrieve it?

Answer: To retrieve the forgotten password, system facilitates the following process:

The candidate is required to enter the information that he/she filled at the time of registration and then security question & answer thereon to be entered as given during New Candidate registration process. The above data submitted by candidate will be validated with the registered candidates' database. If the above entries match, then only the candidate would be permitted to enter new password to proceed further.

IMPORTANT

Candidates are advised to remember the password, Security question & its chosen answer and also retain their application form printout ready till completion of admission process. It is not possible for WBMCC to retrieve such password.

Q. No. 17: If there is discrepancy in spelling of name etc in documents and NEET UG 2020 application form or final verification form, what do I do?

Answer: If there is discrepancy in spelling of name in documents, candidate must carry proof that the documents belongs to same person, **in the form of an affidavit.**

Q. No. 18: What about condition of Stipend / fee structure / course duration / bond amount / rendering of service / other conditions applicable in various Colleges.

Answer: For Stipend in internship/fee structure/ course duration / bond amount / rendering of service and other conditional ties etc. may vary from College to college and candidates are instructed to consult the college authorities to know about details. The **participating institute information** is placed in the website www.wbmcc.nic.in for interest of public service. The college seat and fee information are also uploaded as received from various colleges in the **News section** of the counseling website www.wbmcc.nic.in for public viewing. Candidates are advised to visit the website of college/ institution also to check the information. In case they require any additional information, they can contact the college / institution on telephone. **West Bengal Medical Counseling Committee is no way responsible if a candidate selects college without knowing its fee structure, mode of payment and then faces difficulty in arranging such.**

Q. No. 19: If I do not lock my choices up to the last date and time of locking, what will happen to my choices?

Answer: The choices submitted **and saved** by you will be locked by the system after the last date and time of locking.

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Q No. 20: How can I get print out of my choices which system has locked?

Answer: After the last date and time of locking/ after locking of choices by the system, you will be able to take a printout of your submitted choices, during the first and second round of seat allotment and admission.

Q. No. 21: If I opt to participate in second round of counseling whether my allotted seat (of first round) will be cancelled?

Answer: In case you are not allotted any seat in the second round, you will retain earlier allotted seat. However on allotment of a seat in second round, the earlier allotted seat will automatically be cancelled and allotted to another candidate.

Q. No. 22: In case I get an upgraded seat but in the same college, because of change of category, (e.g. from SC or ST to UR category) do I have to take admission on the allotted seat again?

Answer: Yes, you have to get relieved from the earlier seat and then get an admission letter again generated on-line for the upgraded category seat from the concerned institution; otherwise your seat will be cancelled and allotted to another candidate or surrendered to state quota (in case of second round).

Q No. 23: Who are eligible and not eligible for Round 2 and subsequent round/s?

Answer: Enrollment, fee payment for counseling and registration shall be one time for a particular candidate. Fresh enrollment and registration is allowed in round 2 (for those who have failed to do so during round 1) and central mop up round and if any cut off is reduced by the Govt. of India during the counseling process. Furthermore, such enrollment and registration may again be allowed in college round if only the total previous non allotted and registered candidate list is less than 10 times the pooled vacancy for college round.

Choice filling shall be afresh in Round 2 for the registered candidate (newly registered or registered during round 1).

The non allotted candidate in Round 1; or the candidate who was allotted and admitted in round 1 and submitted willingness for participation in round 2; or the newly registered candidate in round 2 can fill choice afresh for round 2 allotment.

The candidates who are not registered, the candidates who failed during the document verification at the allotted college and became not eligible for subsequent round, the candidate who did not opt for subsequent round, the candidate who do not fill fresh choice in subsequent round or the candidate who did not report with documents and fee to the allotted college in time in earlier round or the candidate who surrendered seat after getting admission in earlier round –are not considered for allotment in Round 2.

Non reported candidates (with original documents and college fees as specified in counseling

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website www.wbmcc.nic.in) or candidates cancelled due to want of essential documents or candidates who surrendered after admission or the candidates found to submit mis-information/falsification/fabrication of documents—shall be out of further counseling process.

The centralized mop up round shall be manual and the registered candidates shall be called in a phased manner as per combined rank with single iteration for selection/up-gradation of seat available at their rank at that time.

Q No. 24: What is the seat conversion rules followed?

Answer: The seat conversion shall be SC to ST and vice versa and OBCA to OBCB and vice versa and PwD to respective category or EWS to UR if no suitable candidate is available.

No conversion of SC/ST seat to UR and no conversion of OBCA/OBCB seats to UR are possible without the permission of the BCWD, Govt. of WB.

During the college round, the **eligible non allotted registered candidate** can visit the college with vacancy as per their choice (only one college at a given day) with fee and documents and shall be allotted to the seat as per inter se merit. **SC/ST or OBC seat conversion to Unreserved is not possible without permission of the backward class welfare department.**

NRI quota seats if vacant, no suitable candidate is available in the college round can be converted to Management quota after obtaining prior permission from WBMCC.

Q No. 25: What are the AYUSH Private College All India Quota seats?

Answer: Some AYUSH private colleges may have All India Quota seats. They shall be included in counseling if they obtain Letter of Permission (LOP) from the competent authority. In such seats, the rules apply of the All India Counseling that is, seats are classified as UR, SC, ST, OBC and corresponding PwD based on Govt. of India caste formulation. The fee may be different from State Quota/ Management quota seats. Here, the caste as per NEET UG 2020 may be considered and SC/ST/OBC from any State can participate in respective caste seats. The seats if any left vacant after 2 rounds of counseling shall be deemed to be converted to State Quota and State Quota rules shall be applicable for allotment.

Q No 26: Whether the allotted candidate has to sign any undertaking?

Answer: As the document verification can only be possible after allotment at the allotted college for the allotted candidate (NRI allotted candidates have to appear for document verification centrally at Swasthya Bhavan as per schedule before approaching for the allotted college), the candidates would find the undertaking printed on allotment letter to be signed by them during admission process that:-

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“ I , NEET UG 2020 Roll No..... ,
NEET UG 2020 rank , solemnly undertake that the
information provided during enrollment process are true to the best of my knowledge. I
understand that if it is found that I have deliberately tried to provide mis-information or
falsification or fabrication of documents or obtained unfair means then my candidature shall be
cancelled at once and I shall not be allowed to participate further in counseling process of WB
UG 2020.”

**Please also see counseling Schedule, Notice and News/Events section to note change in
scheme, if any from time to time on account of Hon'ble Court's or GOI or Govt of WB
Directions.**

Sun 12/12/20
**Director of Medical Education
Dept. of Health and family Welfare, Govt. of West Bengal
And Chairman West Bengal Medical Counseling Committee**