



**THE WEST BENGAL UNIVERSITY OF HEALTH SCIENCES**

**DD – 36, Sector – 1, Salt Lake, Kolkata 700 064**

**☎ : 2321- 3461, 2334-6602, /Ext. 224 & 225**

**☎ Fax: 2358- 0100 E mail Id of COE: controller@wbuhs.ac.in**

Memo No: COE/UHS/438/2020

Date: 04.05.2020

**NOTICE**

**Sub: Downloading of Provisional Marks Statement and submission of online Application for Review or Scrutiny of Answer Scripts of University Examinations**

In pursuance of the decision of the Academic Council in its 26<sup>th</sup> meeting held on 18<sup>th</sup> February, 2020 and in partial modification of the Notice issued vide this office Memo No. COE/UHS/3305/2019 dated. 06.12.2019, it is hereby notified that the following Procedure is to be introduced from now onwards:

1. No physical application other than 'online application' through the University Portal for Review or Scrutiny of Answer Scripts of any paper of any Examination would be entertained.
2. Students may download the Provisional Marks Statement from the Portal using their User Id and Password immediately after publication of results.
3. If any student desires, s/he may apply for Review or Scrutiny of Answer Script(s) of any Theoretical Paper(s) within 7 (seven) days (including Saturday/Sunday/Holiday) from the day following the date of publication of results through the Portal with online payment of usual fees. **No application for review or scrutiny would be entertained after expiry of 7 (seven) days following the day of publication of results.**


**Note 1: Review** means Re-evaluation of the entire Answer Scripts by University appointed Reviewer(s).

**Note 2: Scrutiny** means the administrative operation of checking the recording and addition of all marks that determine the result to confirm that all parts of the Answer Scripts have been evaluated and marked and no error occurred in reading/collating/combining/totaling marks.

4. Final mark sheets of the students other than the students who apply for Review or Scrutiny of Answer Scripts would be issued quickly after the closing date for submission of application for Review/Scrutiny.
5. Final mark sheets of the students who apply for Review or Scrutiny would be issued quickly after publication of results of the Review or Scrutiny.
6. As per the present principle the fees for scrutiny and re-evaluation/review of Answer-script are as follows:
  - a. Scrutiny of each paper: Rs 1000 (Rupees One Thousand).
  - b. Re-evaluation of each paper: Rs 2000 (Rupees Two Thousand).

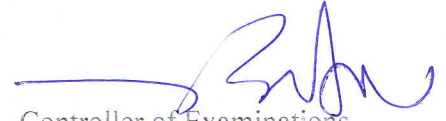
Payment is to be made online in similar manner as is followed in case of enrolment for the University Examination. Fees once paid will not be refunded.

This will take immediate effect.

  
Controller of Examinations 04.05.2020

Copy forwarded for information and necessary action to the:

1. The Director/Principal, (all Medical/Dental/Homeopathy/Other Colleges). He/She is further requested to bring it to the notice of all concerned.
2. Pro Vice-Chancellor. WBUHS
3. Registrar, WBUHS
4. Director, Planning Board, WBUHS
5. Dean (Modern Medicine/ Dental Sciences), WBUHS
6. Deans, (all Medical Colleges, Dental Colleges, Homeopathy Colleges, AYUSH).
7. Deputy Controller of Examinations, WBUHS.
8. OSD, PDE&A, WBUHS.
9. Finance Officer, WBUHS
10. OIC, Homeopathy/Nursing/Ayurveda/Unani, WBUHS
11. Assistant Controller of Examinations, WBUHS.
12. Programme Officer, WBUHS.
13. PA to Vice Chancellor, WBUHS- for information.
14. WTL (Pratish/Tuhin) for uploading in the website of the University
15. Mr. Suvhankar Paul, WTL with the request to provide the required facility in the software under development by them at an early date.

  
Controller of Examinations

04.05.2020